

Educational project – ACTION PLAN 2023 -2028

Within the context of results-based management, the educational institution has developed an educational project that includes challenges, orientations, objectives, indicators and targets. It shares this project with the education community and the population. Once this has been done, the educational institution can devise an action plan.

As part of this action plan, the educational institution determines, for each action selected, the target groups, person(s) in charge, terms and conditions of implementation, the resources that will be devoted to it and the means of evaluation. The action plan makes it possible to monitor the implementation of the various actions and provides stakeholders with an opportunity to work together toward a common goal.

This tool is intended to support the school or centre team in developing its action plan.

It should be noted that if a means toward the achievement of an action does not yield the desired results, the principal or director of the school or centre can, with the agreement of the teaching team and while the action is still under way, make any changes it deems necessary, together with its school team.

Reminder: As stipulated in section 96.13 of the *Education Act*, the principal shall regularly inform the governing board of the proposals it approves under sections 96.15 and 110.12.

EDUCATIONAL PROJECT										CSP	
Orientation	MEQ Objective 3									Orientation or objective	Support and increase the success of diverse learners and at-risk students academically, socially and emotionally.
Objective	By 2028, to reduce the number of incidents in social settings and emotional dysregulation by 5%	INDICATOR(S)	Initial indicator	Reference year	Target 2023-2024	Target 2024-2025	Target 2025-2026	Target 2026-2027	Target 2027-2028	Indicators and targets	2028 Improve board-wide special needs students' reading levels through targeted interventions.
		Tracking incident form at the office	225 incidents *	2022-2023	222 incidents	220 incidents	218 incidents	216 incidents	213 incidents		
IMPLEMENTATION OF THE EDUCATIONAL PROJECT – ACTION PLAN 20XX-20XX											

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ACTION	Students targeted	Person in charge	Implementation of the action			Resources			Means of evaluation	Follow-up mechanism* (Dates or steps)
			Duration	Frequency	Place	Human	Material	Financial		
Action no. 1 : Implementation of behavior matrix with values	PreK to 6	All staff	30 min	Monthly	Gym	Teachers	none	none	None	↑ IN PROGRESS
Action no. 2 : Tracking behavior with incident report in the office binder	Prek to 6	Principal, Spec ed tech, staff assistant	As needed	As needed	Office	All staff	Photocopies	None	Numbers of incident in OIM	↑ IN PROGRESS
Action no. 3 : Use of restorative practices	PreK to 6	Homeroom teachers	30	Weekly	Classroom	Teachers	None	None	None	↑ IN PROGRESS

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* ✓ ACHIEVED ↑ IN PROGRESS ⚠ TO MONITOR ★ NOT APPLICABLE ✗ NOT STARTED

Reminder: As stipulated in section 96.13 of the *Education Act*, the principal shall regularly inform the governing board of the proposals it approves under sections 96.15 and 110.12.

EDUCATIONAL PROJECT										CSP	
Orientation	MEQ Objective 1									Orientation or objective	Support and increase the success of diverse learners and at-risk students academically, socially and emotionally.
Objective	By 2028, increase the number of the end of cycle students (grade 2, 4 & 6) having a DIBELS score at the recommended grade	INDICATOR(S)	Initial indicator	Reference year	Target 20233-2024	Target 2024-2025	Target 2025-2026	Target 2026-2027	Target 2027-2028	Indicators and targets	2028 Improve board-wide special needs students'
		Dynamic Indicators of Basic Early Literacy Skills	DIBELS	2022-2023	41%	44%	46%	48%	50%		

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	level or above from 39% to 50%	(DIBELS)										reading levels through targeted interventions.
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IMPLEMENTATION OF THE EDUCATIONAL PROJECT – ACTION PLAN 20XX-20XX

ACTION	Students targeted	Person in charge	Implementation of the action			Resources			Means of evaluation	Follow-up mechanism* (Dates or steps)
			Duration	Frequency	Place	Human	Material	Financial		
Action no. 1 : Use of UFLI (University of Florida Literacy Institute)	Grade 1 & 2	C. Campbell, L. Wood	November 2023- June 2024	3-4 times a week	In classroom	2 teachers	photocopies	None	None	↑ IN PROGRESS
Action no. 2 : Reading strategy suggestions from DIBELS assessments	Grade 1-6	L. Wood	November 2023-May 2024	Twice a year	Resource room	Resource teachers and ELA teachers	DIBELS – photocopied student booklet	None	DIBELS testing and core phonics survey	↑ IN PROGRESS
Action no. 3 : reading buddy program	Prek – cycle 1	ELA teachers	September 2023- June 2024	Once a week	In classroom	ELA teachers Grade 6 students	Books	None	None	↑ IN PROGRESS
Action no. 4 : DEAR Reading in class	All students	Homeroom teachers	September 2023- June 2024	Everyday	In classroom	Homeroom teachers	None	None	None	✘ NOT STARTED
Action no. 5 : Placement of students on the literacy continuum										★ NOT APPLICABLE Program has lost historical content since switching to the new platform.
Action no 6: Identifying students that are below grade level on their composite DIBELS score and providing one-on-one and	All students 1-6	L. Wood	November 2023- May 2024	3 times a week	Resource room and in class	Resource teachers and ELA teachers	DIBELS, core phonick, and UFLI		DIBELS testing and core phonics survey	↑ IN PROGRESS

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ACTION	Students targeted	Person in charge	Implementation of the action			Resources			Means of evaluation	Follow-up mechanism* (Dates or steps)
			Duration	Frequency	Place	Human	Material	Financial		
small group resource support.										

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* ✓ ACHIEVED ↑ IN PROGRESS ⚠ TO MONITOR ✪ NOT APPLICABLE ✕ NOT STARTED