

## PROVINCE OF QUEBEC

### MINUTES OF THE GOVERNING BOARD MEETING OF THE ARUNDEL ELEMENTARY SCHOOL HELD ON 2025-09-25

A Governing Board meeting of the Arundel Elementary School was in person on 2025-09-25 and began at 6:14 PM at which were present:

Jonathan Fiege, Parent Representative (online), Lara Holmested, Parent Representative, Emily Gallagher, Parent Representative, Eliza Deutsch, Parent Representative, Anik Lemaire, Teacher Representative, Lisa Wood, Teacher Representative, Stacy Bolos, Teacher Representative, Josée Dumoulin, Support Staff Representative, Jessica Savard, Principal, Jill Earle, Community Representative, Erin McCarthy, alternate parent representative

The Principal called the meeting to order at 6:14 PM

#### 1.0 VOTING OF GOVERNING BOARD POSITIONS FOR THE 2025–2026 SCHOOL YEAR

- 1.1 Chairperson  
Lara Holmested nominated herself as Chairperson of the 2025–2026 Governing Board  
SECONDED by Emily Gallagher  
There were no other nominations, by acclamation, Lara Holmested is the Governing Board Chairperson for the 2025–2026 School Year.

Carried Unanimously

20250925382

- 1.2 Vice Chairperson  
Emily Gallagher nominated herself as Vice Chairperson of the 2025–2026 Governing Board.  
SECONDED by Eliza Deutsch  
There were no other nominations, by acclamation Emily Gallagher is the Vice Chairperson for the 2025–2026 School Year.

Carried Unanimously

20250925383

- 1.3 Secretary  
No nomination for the Secretary of the 2025-2026 Governing Board.  
Principal proposed to do it herself  
There were no nominations for the Secretary for the 2025-2026 School Year.

Carried Unanimously

20250925384

- 1.4 Community Representative  
 Jill Earle nominated herself for the Community Representative for the 2025-2026 Governing Board  
 Seconded by Josée Dumoulin  
 There were no other nominations, by acclamation Jill Earle is the Community Representative for the 2025-2026 School Year.  
 There is a possibility of a second community representative. If anyone knows of anyone interested in sitting on the Governing Board as a Community Representative, please have them contact the School.

Carried Unanimously

20250925385

- 1.5 Alternate Parent Representative for Governing Board.  
 Erin McCarthy is the Alternate Parent Representative for Governing Board, there can still be one parent as Parent Alternate.

## 2.0 APPROVAL OF THE AGENDA

**MOVED** by Stacy Bolos that the Agenda for the September 25, 2026, meeting be accepted with the following additions: 8.18 Camp Bruchési, 8.19 Tubing outing, 8.20 Santa's visit.  
**SECONDED** by Anik Lemaire

Carried Unanimously

20250925386

## 3.0 APPROVAL OF THE MINUTES

**MOVED** by Emily Gallagher that the minutes of June 4, 2025, meeting be approved as submitted  
**SECONDED** by Anik Lemaire

Carried Unanimously

20250925387

## 4.0 BUSINESSES ARISING FROM THE MINUTES OF JUNE 6, 2024

- 4.1 Educational Project Action Plan  
 Results were shared with the Governing Board. The final objective was actually reached. We will monitor this year, since with the budget restrictions the Principal was not able to release a staff assistant for 20% this year and last year she was able to do a lot of prevention. The second objective was also reached.
- 4.2 Arbres en Arbres outing

Governing board was updated with the date of the outing, October 9<sup>th</sup> and that the price charge to the parent will be 10\$. The total cost of the outing is 40\$ per child, 25\$ will be paid by the school, 5\$ by HASA for a total to parents of 10\$.

#### 4.3 Breakfast Program

It was announced that a lead volunteer took the program and we are aiming to start mid-October. We will be applying to the Fondation Tremblant to get money to run the program.

### 5.0 QUESTION PERIOD

There were no questions

### 6.0 REPORTS

#### 6.1 Chairperson

An e-mail was sent about governing board training, need to register in advance. It is highly recommended to attend.

#### 6.2 Teacher

- School outings are being organized by the teachers. All students will be going to Arbre en Arbre in Mirabel on October 9
- Eca's have started, at this time we have the Grad club, a basketball club, an endurance club, a leadership club.
- We had our Terry Fox run followed with the corn boil. The day had to be changed for weather reason. We ended up having a beautiful sunny day.

#### 6.3 Principal

- Progressive entry on the first day of school, parents were invited into the class for a safe introduction to the class and school. It was a successful day.
- School pictures on September 16, went well.
- Breakfast program will be starting soon, by mid-October. The letter will be sent every second month. If not paid, child will still receive breakfast.
- Outside support, the school community officer, Tangage will be coming to our school to offer different workshops to students. Many of them are imbedded in the new CCQ program. We are looking at the Tim Hortons foundation camp to come and offer workshops to our grade 5 and 6.
- Fire drill and lockdown practices, fire drill this month, but lockdown a bit later as can be done all inside.
- AGA/Curriculum night was done during the teachers ped day before school started. It went well. Next year teachers would like for the parents to bring the school bag on that night to avoid a big heavy bag on the first day of school.
- Grant requests are being made for the breakfast program and to buy skates and helmets to complete our winter activity program equipment.

#### 6.4 Parent Delegate

- As just nominated, nothing to report yet. First meeting is October 9, 2025, at 7:15p.m.

## 7.0 E-Mail Votes

There was no email votes

## 8.0 NEW BUSINESS

### 8.1 Halloween

MOVED by Josée Dumoulin that all students are permitted to participate in Halloween activities on Friday, October 31 during the day.

SECONDED by Anik Lemaire

Carried Unanimously

20250925388

### 8.2 Remembrance Day

MOVED by Stacy Bolos that all students participate in a Remembrance Day service on Tuesday, November 11, 2025. The service would start at 9:15 a.m. and finish at around 10:30 a.m. The Arundel Legion members and parents would be invited to the service.

SECOND by Lisa Wood

Carried Unanimously

20250925389

### 8.3 Grad Fundraising

MOVED by Josée Dumoulin that Grade 6 students fundraise for the graduating trip and activities, graduation night and graduation sweater, sells food/drink items no more than once a week from \$0.50 to \$5 and that after a bake sale, if there is a lot of leftovers that the extra can be sold the next day. That they can do the get active, packing groceries, the raffle, collect cans, sells crafts on special occasions and the Mr. Jack cycling.

SECOND by Emily Gallagher

Carried Unanimously

20250925390

### 8.4 ACGC Plan

The ACGC plan was presented to Governing Board members. Grades 5 and 6 ELA teachers will be covering the program during Term 3 after the exams.

### 8.5 Dedicated and protected measures

MOVED by Josée Dumoulin to approve the 2025-2026 dedicated and protected measures as presented

SECOND by Eliza Deutsch

Carried Unanimously

20250925391

8.6 Intergenerational art activity

MOVED by Eliza Deutsch that the students from grades 2 to 6 walks to the Arundel United Church Hall one class per month for 90 minutes to do an art activity and share a snack with some seniors. Teachers will have the flexibility to make it work within their schedules. Materials for the art activity and the snack would be provided by the members of Arts Arundel. Dates to be determined

SECOND by Lisa Wood

Carried Unanimously.

20250925392

8.7 Art Project

Tabled as information changed and are not set.

8.8 Intergenerational science activity

MOVED by Emily Gallagher that all the students participate in the intergenerational science activity and inviting grandparents on October 15 following a schedule

SECOND by Stacy Bolos

Carried Unanimously

20250925393

8.9 Scholastic Book Fair

MOVED by Emily Gallagher that the school hosts a Scholastic book fair the week of November 17, the week of parent-teacher night.

SECOND by Eliza Deutsch

Carried Unanimously

20250925394

8.10 HASA fundraiser Pizza Day

MOVED by Anik Lemaire that home and school organizes a pizza lunch once a month. A pizza slice would be sold 5\$ apiece. Parents would have to provide the rest of the lunch. Money will go towards annual activities.

SECOND by Emily Gallagher

Carried Unanimously

20250925395

8.11 HASA fundraiser Wine Raffle

MOVED by Josée Dumoulin that HASA be given permission to hold a Wine Raffle. Tickets would be sold for 5\$ each or 5 for 20\$. Parents would be asked to send in donations of Wine Bottles for the Raffle with the value of 15\$ to 20\$ each or a SAQ Gift Card. Raffle tickets would be sent home with the students to try and sell. The raffle prizes would be baskets of wine, the number of baskets will depend on the amount of donation received. All money raised will go towards lowering the cost of school outings.

SECOND by Emily Gallagher

Carried Unanimously

20250925396

#### 8.12 Home and School Membership

MOVED by Anik Lemaire to give permission to the Arundel Home & School Association to ask for membership fees of \$25. The extra \$5 will go towards the internal fees (the cost of the HASA Google account)?

SECOND by Lisa Wood

Carried Unanimously

20250925397

#### 8.13 Arundel Internal Rules

The Arundel Internal rules were sent to all members prior to the meeting and discussed at the meeting were recently updated.

MOVED by Josée Dumoulin to approve the Internal rules be accepted as submitted.

SECOND by Emily Gallagher

Carried Unanimously

20250925398

#### 8.14 School Designated Fund

School Designated Accounts were discussed.

MOVED by Stacy Bolos that all School Designated Funds be carried over to the following school year.

SECOND by Lisa Wood

Carried Unanimously

20250925399

#### 8.15 Conflict of Interest Forms

Forms were sent home or by e-mail need to be signed and sent back.

#### 8.16 Deeds of establishment

The deeds of establishment will be sent out to the members at least 30 days before the next meeting to respect the consultation period. It will be discussed at the next Governing Board.

#### 8.17 Dates of Next Meetings

MOVED by Josée Dumoulin that the Governing Board will meet on Thursday, November 27, 2025, at 6:30p.m. (online), Thursday, January 29, 2026, at 6:30p.m. (online), Thursday, March 26, 2026, at 6:30 p.m. (online) and Thursday, May 21, 2026,

at 6:00 p.m. (in-person) and Thursday, June 11, 2026, if needed. With the possibility of having special meeting in between if necessary.

SECOND by Eliza Deutsch

Carried Unanimously

20250925400

8.18 Camp Bruchési

MOVED by Anik Lemaire that the school goes to Camp Bruchési on June 9 for a maximum charge of 20\$ where students would leave school and get back to school on time for the buses.

SECOND by Eliza Deutsch

Carried by division 7 in favour, 1 abstained

20250925401

8.19 Tubing

MOVED by Eliza Deutsch that the school goes to Aventure Neige in Tremblant for a maximum charge of 20\$ where students would leave school and get back to school on time for the buses. Helmets would be mandatory.

SECOND by Anik Lemaire

Carried Unanimously

20250925402

8.20 Santa's visit

MOVED by Anik Lemaire that Santa Claus has permission to visit AES. Parents would be asked if they would like to donate gift cards from the Dollar Store or Dollar Tree or cash donations to buy every student a gift. A time would be set aside for every class to visit Santa during the school day.

SECOND by Lisa Wood

Carried by division 7 in favour, 1 abstained

20250925403

## 9.0 DATE OF NEXT MEETING

The next Governing Board Meeting will take place on November 27 at 6:30 PM by Zoom.

## 10.0 ADJOURNMENT

MOVED by Stacy Bolos that the meeting be adjourned at 8:26 PM

SECOND by Lisa Wood

Carried Unanimously

20250925404

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Jessica Savard, Principal

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Lara Holmested, Chairperson